



Employment Application

- ✓ We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, or disability.
- ✓ Do you need an accommodation to participate in the application or interview process? Yes No
- ✓ Please complete this application by typing or printing in ink. INCOMPLETE or UNSIGNED applications will not be considered

PERSONAL DATA

Name _____ Today's Date: _____
Present Address _____ City _____ State _____ Zip _____
Phone () - _____ Cell Phone () - _____ E-Mail Address _____
Driver's License: _____ State _____ Are you legally authorized to work in the US? Yes No
Availability M - , TU - , W - , TH - , F - , SAT - . Avail. Start Date: _____

EDUCATION

High School Diploma or GED? Yes No Post Secondary Degree? _____
Name of school beyond High School _____
Training Length _____ Date Completed _____
Major _____ Minor _____
Apprenticeship Level _____ In which trade? _____

WORK EXPERIENCE

Company Name _____ Immediate Supervisor _____
Complete Address _____
Street / P.O. Box *City* *State* *Zip Code*
Job Title _____ Phone () - _____
Job Description (duties, skills, equipment used)

Dates: From (mm/yy) / To (mm/yy) / Reason for leaving _____

WORK EXPERIENCE

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Complete Address _____
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ADDITIONAL INFORMATION THAT COULD HELP YOU QUALIFY FOR THIS POSITION

Examples include; classes (include dates), certificates, current licenses, specific equipment and other skills.

LIST REFERENCES (preferably professional persons who know about your work/training)

| Name | Address | Phone Number |
|-------|---------|--------------|
| _____ | _____ | () - |
| _____ | _____ | () - |
| _____ | _____ | () - |

At Rick's Bakery, we strive to maintain a fun, family friendly, local atmosphere. We like to work with cheerful, professional individuals that thrive in a fast-paced environment. The information that you provide on this application is subject to verification. Falsifications or misrepresentations may disqualify you from consideration for employment or, if hired, may be grounds for termination at a later date. Do you want to be informed before we contact your present employer? Yes No

With my signature below (typed or written), I certify that all information on this and all attached pages is true, correct and complete to the best of my knowledge and contains no willful falsifications or misrepresentations. I authorize all former employers to release job-related information they may have about me and I release all persons or companies from any liability or responsibility for providing such information.

Signature: _____ Date: _____

OFFICE USE ONLY

Date Interviewed _____ Interviewed By: _____
Notes

